

HEAD OFFICE

303 Church Street
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 MOGWADI 0715
 Telephone: (015) 501 2300
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

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 MOREBENG 0810
 Telephone : (015) 501 2371
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www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Malola MT

Ref: CORP: 8/1/1/07

20 September 2023

RE-ADVERT**REQUEST FOR QUOTATION**

MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SERVICE PROVIDERS WHO ARE REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR REPAIR AND MAINTENANCE OF DAMAGED CHAIRS AND TABLE AT MOGWADI CIVIC CENTRE

SPECIFICATION OFFICE EQUIPMENT**PRICING STRUCTURE**

DESCRIPTION	QTY	Unit price	Total price
Repairs of back rest seat and arms of chairs	03		
Replace upholstered full leather	16		
Repair of council chamber table	03		
Sub Total Unit Price (Excl Vat)			
Vat 15%			
Grand Total Unit Price (Vat Incl)			

1. The following documentation should accompany your quotations:

- a) The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- b) Tax compliance status pin
- c) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

2. Evaluation on functionality



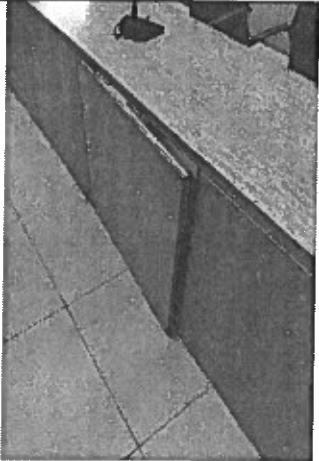
Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goal)

Criteria	Weight	Applicable Value System
Company Experience in Repairs and Maintenance of Furniture/ Equipment Attach at least (3) orders /appointment letters	50 points	<i>Poor = 1</i> <i>Acceptable = 2</i> <i>Good = 3</i> <i>Very Good = 4</i> <i>Excellent = 5</i>
TOTAL	50 points	

3. Stage 1: Evaluation on Price and Specific Goals

- Bidders must attach the following supporting documents to claim points. Failure to attach the valid documents points shall not disqualify the Bidder from further evaluation; but only points will be forfeited.


Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman- Ownership of more than 50%	Identification Document and Company and Intellectual Property Commission (CIPC) document	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years)	Identification Document	5

DESCRIPTION	QTY	LOCATION	DELIVERY ADDRESS	IMAGES
Repairs of back rest seat and arms of chairs	03	Council Chamber	Mogwadi Civic Centre	
Replace upholstered full leather	16	Council Chamber	Mogwadi Civic Centre	
Repair of council chamber table	03	Council chamber	Mogwadi Civic centre	

4. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

- Kindly direct all technical enquiries to **Khoza K.** at **015 501 2300** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **27 SEPTEMBER 2023 at 11h00**, clearly marked **“REPAIR AND MAINTENANCE OF OFFICE FURNITURE”**
- No quotations would be accepted after the closing date.
- Molemole municipality reserves the right to accept any quotations.



MAKGATHO K.E
MUNICIPAL MANAGER
CORP: 8/1/1/07